

Burgh Wood

Montessori Nursery School

Registration Form

This application must be regarded as provisional and does not guarantee the offer of a place.
The booking of a place cannot be guaranteed until confirmation has been received.

- Details of Child

Surname: _____ Forenames: _____
Please underline forename used

Date of Birth: _____ Nationality: _____ Religion: _____

Proposed year of Entry: _____ Sessions preferred: Full day / Morning / Afternoon
Delete as appropriate (Subject to availability)

Please give details of your child's immunisation: _____

- Detail of Parent(s) / Guardian

Father

Mother

Full name(s): _____

Address: _____

Occupation(s): _____

Tel. Home: _____

Tel. Work: _____

If parent are divorced or separated, please state who has custody of the child:

Name and address of Doctor: _____

- Emergency Contact Numbers

1) Name person: _____ 2) _____

Relationship to child: _____

Telephone Number: _____

Please indicate if your child has any special dislikes (ie. Food / drink) or if she / he suffer from any allergies:

Does your child have any difficulties with:

Hearing: _____

Sight: _____

Speech: _____

Please inform us of any relevant information which should help us enable your child to feel happy and secure Burgh Wood (Favourite toy,

books, games, name of best friend etc)

Please return this form with the registration fee of £30 to the Principal which will be deducted from the term's fees. All registration will be acknowledged.

Cheques should be made payable to Burgh Wood Montessori

Please note that if your child does not attend this nursery, the deposit cannot be refunded.

I / We apply for a place at Burgh Wood Montessori Nursery School for my / our child. I / We agree that if she / he is accepted, the terms

as to payments of fees set out will apply.

Sign: _____ Date: _____

Terms as to Payment of Fees

1. Fees are payable in advance Term by Term, by no later than the first day of each Term.
2. In the event of late payment the school reserves the right to charge interest at the rate of 2.5% per month.
3. In the case of children new to the Nursery, fees are payable no later than two weeks before the start of Term in order to confirm the place. Failure to do so will result in the place being offered to another child.
4. At least a full Term's notice in writing must be sent to the principal prior to the withdrawal of a pupil. Such a notice must be received before the commencement of a Term stating that the Term about to commence will be the child's last. Failure to give such notice will entitle the school to payment of one Term's fees.

